

DEC 12 2016

State of Texas  
County of PanolaBOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY B. Davis DEPUTY

On this 14th day of November, 2016, the Commissioners' Court of Panola County, Texas met in a Regular Meeting of the Court at 9:00 AM in the Commissioners' Courtroom of said County with the following members of the Court present:

LeeAnn Jones	County Judge
Ronnie LaGrone	Commissioner, Precinct #1
Frank R. Langley, Jr	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

And Commissioner John Gradberg was absent, constituting a quorum of the Court. Also attending were Bobbie Davis, County Clerk, and Vicki Heinkel, Administrative Assistant to the County Judge. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represents. The following proceedings were held at this meeting:

**PRAYER:** Commissioner Ronnie LaGrone gave the prayer.

**OPEN MEETING:**

**1. CITIZEN COMMENTS:**

There were no citizen comments.

**2. COMMISSIONERS' REPORTS:**

There were no Commissioners' Reports.

**3. COUNTY JUDGE'S REPORT:**

County Judge LeeAnn Jones reported that she has received emails from TXDOT recently in regard to commencement in the near future of repairs to the runway at Panola County Airport – Sharpe Field.

**4. CONSENT ITEMS:**

**PERSONNEL**

- a. To record an increase in salary to the budgeted rate of pay for Gina Goldman with the Panola County Clerk's Office, effective October 31, 2016.
- b. To record the retirement of Johnny Anderson as a Mechanic for Panola County Road and Bridge Department, Precinct #1, effective November 24, 2016 at 5:00 PM
- c. To record the separation of Anson Jones as a part-time employee with the Panola County Road and Bridge Department, Precinct #1, effective November 2, 2016 at 4:00 PM.

**ROAD & BRIDGE**

- a. To accept and record a donation of 1,720 yards of dirt from Luminant for use by the Panola County Road and Bridge Department, Precinct #2.
- b. To approve and record a request by Eastex Telephone Co-Op to place an inner-duct and fiber by boring line within the right-of-way of Panola County Roads #328 and #322.
- c. To approve and record a request by Fairplay Water Supply to place a 2" PVC casing with a ¾" service line within the right-of-way of Panola County Road #186.

**MISCELLANEOUS**

- a. To approve minutes of Commissioners' Court meetings held during the month of October, 2016.
- b. To authorize the County Auditor to advertise for sealed bids for the purchase of Aviation Gasoline 100LL and Jet A Fuel for the Panola County Airport – Sharpe Field. Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened December 12, 2016 at 9:00 AM.
- c. To approve and record the Panola County Criminal District Attorney's Chapter 59 Asset Forfeiture Report for the period September 1, 2015 through August 31, 2016.
- d. To authorize the County Auditor to advertise for sealed bids for the purchase of one (1) 4-door passenger SUV for use by the Panola County Sheriff's Department. Bid specifications will be available at the Panola County Sheriff's Department, 314 W. Wellington, Carthage, Texas and the Panola County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened at a Regular Session of the Panola County Commissioners' Court scheduled for Monday, December 12, 2016 at 9:00 AM.
- e. To approve and record the Panola County Investment Report for 3<sup>rd</sup> Quarter Fiscal Year 2016.
- f. To record Statement of Officer and Oath of Office forms for Panola County Deputy Clerk Gina Goldman.
- g. To ratify and record the 3D Security Invoice with regard to replacing the DVR at the Panola County Annex located at 322 W. College Street.
- h. To approve and record 2016 Budget Amendment No. 14.
- i. To record Certificate of Participation from the V. G. Young Institute of County Government for completing 13.00 hours of educational training for Panola County Judge LeeAnn Jones.
- j. To record and approve the Liberty Mutual Official Bond and Oath for Panola County Clerk Bobbie Davis.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Judge LeeAnn Jones (7); Panola County Commissioner Precinct #4 Dale LaGrone; PCSD Detention Officer Stephen Long (3); and County Commissioner Elect Precinct #3 Craig Lawless.

Commissioner Ronnie LaGrone moved and Commissioner Frank R. Langley, Jr. seconded the motion to approve all the Consent Items. The motion passed by a vote of 4-0, with Commissioner John Gradberg absent.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF MINUTES.

Agenda items #6 and #25 were considered out of order, as follows:

6. County Judge LeeAnn Jones presented a Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year 2015 to County Auditor Sidney Burns and Assistant Auditors Jennifer Stacy and Brooke Lipsey. SEE CERTIFICATE ATTACHED.
25. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to approve an Amendment of Lease Agreement between East Texas Medical Center Carthage and the County of Panola in regard to the Lease Agreement dated December 1, 1997. The motion passed by a vote of 4-0, with Commissioner John Gradberg absent. SEE COPY OF AMENDMENT ATTACHED.
5. Commissioner Dale LaGrone moved and Commissioner Frank R. Langley, Jr. seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion passed by a vote of 4-0, with Commissioner John Gradberg absent. SEE COPY OF BILLS ATTACHED.
7. Commissioner Frank R. Langley, Jr. moved and Commissioner Ronnie LaGrone seconded the motion to award the bid for electrical repairs, maintenance and installation work to **Craig Electric**. The motion passed by a vote of 4-0, with Commissioner John Gradberg absent. SEE BID ATTACHED.
8. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to award the bid for housekeeping services for the Panola County Courthouse, Annexes, Judicial Center, Panola County Sheriff's Department, Panola County Detention Center, Probation Offices and Exposition Center to **Daniels Carpet Care**. The motion passed by a vote of 4-0, with Commissioner John Gradberg absent. SEE BID ATTACHED.
9. Commissioner Dale LaGrone moved and Commissioner Frank R. Langley, Jr. seconded the motion to approve the Holiday Schedules for 2017. The motion passed by a vote of 4-0, with Commissioner John Gradberg absent. SEE SCHEDULES ATTACHED.
10. Commissioner Dale LaGrone moved and Commissioner Frank R. Langley, Jr. seconded the motion to adopt Resolution #2016-05 with regard to the Indigent Defense Grant Program. The motion passed by a vote of 4-0, with Commissioner John Gradberg absent. SEE RESOLUTION ATTACHED.
11. Commissioner Ronnie LaGrone moved and Commissioner Frank R. Langley, Jr. seconded the motion to approve a bid for scrap metal piles to **John Timmy Spradley**. The motion passed by a vote of 4-0, with Commissioner John Gradberg absent. SEE BID ATTACHED.
12. Commissioner Frank R. Langley, Jr. moved and Commissioner Dale LaGrone seconded the motion to adopt Order #2016-03 closing a portion of Panola County Road #3062.

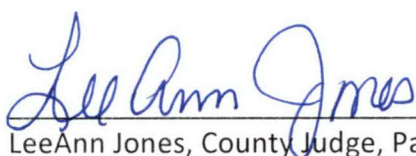
The motion passed by a vote of 4-0, with Commissioner John Gradberg absent. SEE ORDER ATTACHED.

13. Commissioner Dale LaGrone moved and Commissioner Ronnie LaGrone seconded the motion to authorize the County Judge to execute BP America Production Company division orders with regard to Panola County oil and gas interests. The motion passed by a vote of 4-0, with Commissioner John Gradberg absent. SEE INFORMATION AND DIVISION ORDERS ATTACHED.
14. Commissioner Frank R. Langley moved and Commissioner Dale LaGrone seconded the motion to designate Vicki Heinkel as the Local Government Records Management Officer for Panola County. The motion passed by a vote of 4-0, with Commissioner John Gradberg absent. SEE INFORMATION ATTACHED.
15. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to accept the donation of a granite bench in memory of Bill Harrigan from Brenda Harrigan Milstead, Rose Helen Harrigan Reid and Tim Harrigan for use by the Sammy Brown Library. The motion passed by a vote of 4-0, with Commissioner John Gradberg absent. SEE INFORMATION ATTACHED.
16. Commissioner Dale LaGrone moved and Commissioner Frank R. Langley, Jr. seconded the motion to accept the recommendations of the selection committee for the award of a contract for administration services to Amazing Grants, Inc. and for the award of a contract for engineering services to Hayes Engineering, Inc. for the County's anticipated 2016 or 2017 Small Towns Environment Program (STEP) project, and authorizing the selection committee to negotiate contracts, as applicable. The motion passed by a vote of 4-0, with Commissioner John Gradberg absent. SEE LETTER ATTACHED.
17. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to approve a contract with East Texas Council of Governments (ETCOG) for regional evaluation services for juveniles. The motion passed by a vote of 4-0, with Commissioner John Gradberg absent. SEE INFORMATION ATTACHED.
18. Commissioner Frank R. Langley, Jr. moved and Commissioner Ronnie LaGrone seconded the motion to terminate an agreement made November 13, 1998 between Limmer Perkins and Panola County for the use of 40 acres of land in the Wm. English and Matthew Ashton Surveys, Panola County, Texas for acquiring dirt, mixing oil, and providing clay for road construction; and to authorize the County Judge to submit releases to the heirs of Limmer Perkins for final payment and release of all claims and liability. The motion passed by a vote of 4-0, with Commissioner John Gradberg absent. SEE INFORMATION ATTACHED.
19. Commissioner Ronnie LaGrone moved and Commissioner Frank R. Langley, Jr. seconded the motion to purchase a Modern 10 ft. bushhog from Anderson Tractor for use in the Panola County Road and Bridge Department, Precinct #1. The motion passed by a vote of 4-0, with Commissioner John Gradberg absent.
20. Commissioner Dale LaGrone moved and Commissioner Ronnie LaGrone seconded the motion to roll 80 hours of vacation time earned in 2016 to 2017 for Larry McKnight, an Operator with the Road and Bridge Department, Precinct #4. The motion passed by a vote of 4-0, with Commissioner John Gradberg absent. SEE REQUEST ATTACHED.
21. Commissioner Ronnie LaGrone moved and Commissioner Frank R. Langley, Jr. seconded the motion to approve the employment of Bryan Krumpelback as a Mechanic with the Panola County Road and Bridge Department, Precinct #1, at the rate of \$21.33 per hour upon successful completion of a CDL physical and drug test. The motion passed by a vote of 4-0, with Commissioner John Gradberg absent.


22. Commissioner Frank R. Langley, Jr. moved and Commissioner Ronnie LaGrone seconded the motion to approve the Warranty Agreement from Alamo Group for the machete purchased by the Panola County Road and Bridge Department, Precinct #2. The motion passed by a vote of 4-0, with Commissioner John Gradberg absent. SEE COPY OF WARRANTY ATTACHED.
23. Commissioner Frank R. Langley, Jr. moved and Commissioner Ronnie LaGrone seconded the motion to approve the employment of Keith Holland as a Truck Driver with the Panola County Road and Bridge Department, Precinct #3, effective upon the successful completion of a drug test and physical at the rate of \$13.62 per hour. The motion passed by a vote of 3-0-1, with Commissioner Dale LaGrone abstaining, and Commissioner John Gradberg absent.
24. Commissioner Dale LaGrone moved and Commissioner Ronnie LaGrone seconded the motion to approve an addendum between LexisNexis for services rendered to the Panola County Tax Assessor-Collector's Office. The motion passed by a vote of 4-0, with Commissioner John Gradberg absent. SEE COPY OF ADDENDUM ATTACHED.

The meeting was then adjourned.

Dated this 14th day of November, 2016.



LeeAnn Jones, County Judge, Panola County, Texas



Bobbie Davis, County Clerk, Panola County, Texas

